



Terms of use for the implementation of Google Meet visits

Preliminary note

Herford Prison intends to offer young offenders and remand prisoners the opportunity to participate in visits by means of a video call via the instant messaging service "Google Meet". Google Meet enables free calls between Google Meet customers via the Internet.

For this purpose, it is necessary for the participants in the visit (prisoner and visitor) to have a personal computer (including web camera) with an Internet connection. Furthermore, the Google Meet software must be installed and a user account must be set up. The visitor must be online on the agreed date/time, i.e. logged into Google Meet in real time. All own set-up costs incurred by the visitor must be borne by him/her.

Google Meet telephony enables prisoners to see and hear their relatives in real time. Visual contact in particular stabilises and supports beneficial contact of the prisoner with the outside world.

User group

Prisoners can be permitted to participate in a "Google Meet visit" on request for a valid reason, in particular if personal visits are unfeasible due to:

- a. the physical distance or
- b. health condition of the visitor or
- c. the visitor's financial situation.

The "Google Meet visit" option may also be used for official visits.

Visit duration and visiting room

Google Meet visiting times are scheduled in line with the usual visiting days of the prison and are adapted to the regular visiting period. Google Meet visits are not offered at weekends.

If it is not possible to carry out the visit due to a technical fault or for other reasons for which the prisoner is responsible, the possibility of carrying out the visit again shall be examined on a case-by-case basis.

Visits take place in specially equipped cabins in the visiting area. Visual monitoring is conducted via a separate screen.



Permission requirements

For young offenders, the possibility of a Google Meet visit is decided in a conference in line with therapy planning and taking into account all security aspects and whether or not the meeting is beneficial. In the case of young remand prisoners, judicial restrictions must be observed.

In addition to the personal details of the visitor, the prisoner's application must also include their e-mail address, so that a connection can be established in good time.

It is only possible to use the instant messaging service if both participants in the conversation give their written consent. The visitor arranges the time of the visit with Herford Prison's Visits Department by telephone on 05221 885153 and sends the signed declaration of consent back to the prison (JVA Herford, Eimterstr. 15, 32049 Herford). They must enclose a copy of their ID, so that their identity can be verified.

Implementation

The visits officer establishes the Internet connection on the Google Meet computer and logs into Google Meet as "JVA Herford" or "Justiz Herford", for example. He/she establishes a connection at the agreed time of the visit. The Google Meet visit begins when the visitor accepts the conversation. The visitor must have their ID document ready during the Google Meet visit and show it at the beginning to confirm their identity.

The connection is interrupted immediately if communication or image technology jeopardizes therapy or the security and order of the institution. In particular, a change of user to a person not specified in the application will result in the visit being immediately terminated. In addition, all other rules of conduct apply as for "normal" visits.

Data protection

Due to the establishment of a connection to the instant messaging service Google Meet, voice and image data as well as the visitor's user data are transmitted. The data is not stored by this prison. § 111 of the North Rhine-Westphalia Prison Act (StVollzG NRW) applies to personal data that becomes known during monitoring.

Google Meet visits are created via an external provider.

Visitors must always be informed about the monitoring prior to their visit.

Liability

The prisoner shall be held liable for negligent or intentional damage of any kind to the visiting room or technical equipment.

Miscellaneous

§ 22, 23, 27 of the North Rhine-Westphalia Act Regulating Juvenile Detention (JStVollzG NRW) and § 16, 17, 21 of the North Rhine-Westphalia Remand Custody



Act (UVollzG) as well as § 25 JStVollzG NRW in conjunction with § 24, 27 StVollzG NRW, § 28 JStVollzG NRW and § 19 UVollzG NRW in conjunction with § 24, 27 StVollzG NRW, § 22 UVollzG NRW remain unaffected.